

Embassy of the United States of America GSO/Procurement A-M8 2 Avenue Gabriel 75008-Paris, France

26 October, 2016

Subject: Request for Quotations for the Maintenance of the Consular Section Audio System

Ref.: SFR63017Q0005 / EB

The Embassy of the United States of America in Paris intends to issue a request for quotations (RFQ) for the Maintenance of the Consular Section Audio System.

Only companies specializing in this field of work with valid permits should apply for a solicitation package.

The issuance of the solicitation package is anticipated to be on 2 November, 2016. The due date and time for this RFQ is on 14 November 2016 at 4:00pm. Bids must be sent preferably via e-mail to Ms. Elise BATTAGLIA at BattagliaE@state.gov or mailed to the address cited in block 15 of the cover page form or hand delivered to U.S. Embassy Mail Facility at 18, Avenue Gabriel, 75008 Paris.

Interested parties should contact Ms. Elise Battaglia email: <u>BattagliaE@state.gov</u> or by phone: 01 43 12 24 74, in order to receive a solicitation package.

Details to be provided by the company are:

- Name and address of company
- Name of requestor and designation
- Contact details email address and phone numbers

Instructions for submissions of proposal will be stated in RFQ SFR63017Q0005

Bidders must register in the System for Award Management (SAM) prior to submission. Registration information is available in link below:

https://www.statebuy.state.gov/pd/Pages/AdditionalVendorReg.aspx

As registration may be a lengthy process, interested bidders should initiate the registration as soon as possible. The resultant SAM number must be provided with the proposal submission.

The U.S. Government intends to award a contract that is the most advantageous to the Government, price and other factors considered. We intend to award a contract based on initial bids, without holding discussions, although we may hold discussions with companies in the comparison range if there is a need to do so.